

From: David.Bateup@sussex.pnn.police.uk
Sent: 25 May 2021 09:38:12 +0000
To: Helena Giudici
Subject: RE: 21/00301/LAPRE - The Community Hall - Chichester Community Development Trust

Helena,

As the below obviously comes with Chichester Council approval, then I am happy to confirm our acceptance of the amendments below.

Regards.

David

David Bateup
Police Licensing Officer
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Neighbourhood Police Licensing Team
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From: Helena Giudici [mailto:hgiudici@chichester.gov.uk]
Sent: 25 May 2021 10:35
To: Bateup David 63941 <David.Bateup@sussex.pnn.police.uk>
Subject: 21/00301/LAPRE - The Community Hall - Chichester Community Development Trust
Importance: High

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Dear David,

I am emailing regarding the Premises Licence application submitted by Chichester Community Development Trust for The Community Hall -**21/00301/LAPRE** (one of the five applications to which you submitted a representation).

In addition to the representation submitted by Sussex Police, two representations from members of the public were also received. As a result of ongoing mediation with the remaining representors, the applicant has offered to now amend their application as follows:

- *No outside area is now being applied for/ alcohol will not be served on the terrace – all alcohol sales and consumption will take place indoors only.*
- *The applicant is applying for the retail sale of alcohol for consumption **on** the premises only.*
- *The license will not be extended to hirers of the Community Hall, but is solely for the use of CCDT at our own events held in the Hall, such as Fish & Chip quiz nights, Sunday lunch clubs and heritage talks, at which we may wish to serve alcohol.*

Therefore, as a result of this mediation which as I am sure you appreciate goes beyond some of the conditions initially agreed by Sussex Police, it would no longer be appropriate or necessary to attach the following conditions to the Community Hall Licence only:

- *Where the hire of the hall is to a 3rd party it remains the responsibility of the management committee to ensure the sale of alcohol is conducted in accordance with the premises licence and the Licensing Act 2003. Any person hiring the premises must sign to confirm that they understand the responsibilities under the Licensing Act 2003 and the conditions of the premises licence.*
- *In the event that the premises are sub contracted or hired out to third party, a specifically nominated responsible adult, who shall be present for the entirety of the event, shall supervise the sale/supply of alcohol and shall be responsible for ensuring that they shall adhere to the conditions on the current premises licence.*
- *A copy of each booking/hire application must be retained for a period of not less than 28 days after the event, and provided for inspection if requested to do so by an authorised officer of any responsible authority.*
- *Any person hiring the hall with a view to undertaking the Retail Sale of Alcohol must complete a 'Supplementary Hire (Alcohol Licence) Form'. This document will require the hirer to identify at least one person who is attending the event to act as the 'Nominated Responsible Adult' (NRA) and will outline to the hirer and NRA the main statutory requirements of the Licensing Act 2003 and include a copy of Part A of the Premises Licence.*
- *When a 'Supplementary Hire (Alcohol Licence) Form' is completed it must be checked and authorised by a member of the Premises Management Committee. If there are any concerns regarding the application then the matter must be brought before the Committee for their consideration.*
- *The hirer must be advised as to what noise levels are permissible, so that any event held at the premises does not give rise to noise nuisance.*
- *The hirer must state their age when applying, and any hirer aged under 25 will have their hire application carefully scrutinised by the Premises Management Committee if alcohol is to be sold during the hire period.*
- *The hirer must state the nature/purpose of the function for which the booking is being made. In the event of a booking for a 16th, 18th or 21st birthday party, this application will be scrutinised by the Premises Management Committee, and the hire must state and commit to a suitable ratio of responsible adults to under 18s*

to be present throughout the hire period to ensure the event is properly managed and controlled.

- *Alcohol sold for consumption off of the premises must be sold in sealed containers only.*

Whilst I suspect that Sussex Police won't have an issue with the above, for completeness I would ask that you please confirm. If you are, then it is our intention to liaise with the remaining representors to establish whether, in light of the changes now being proposed by the applicant, that they agreeable to and would withdraw their current representations . Clearly if the remaining representors agree, then we would be in a position to grant a Premises Licence with terms and conditions that reflect the most recent agreement reached with the applicant. This would include clearly include a condition prohibiting third parties from undertaking licensable activities at the premises.

I hope that the above is acceptable and I look forward to hearing from you.

Kind regards,



Helena Giudici

Licensing Assistant (Technical)
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